

Health & Safety Policy	HS00	
Version 4.0	Owner – HSQE Manager	March 2024



Scope Statement

The Organisation is involved in Crane Hire, Civil Construction, including Marine Civil and Pre-cast manufacturing, Wind Energy installation and maintenance and Transportation.

The following locations and divisions are applicable:

- **Head office** – 484 Johns Road, Harewood, Christchurch which includes:
 - Crane Hire Division
 - Civil Construction including,
 - Marine Civil
 - Pre-cast Manufacturing
 - Wind Energy installation and maintenance
 - Transportation
- **Auckland Yard** – 14-16 Parker Street, Papakura, Auckland
- **Queenstown Crane Depot** – 11 Jock Boyd Place, Frankton
- **Invercargill Crane Depot** – 115 Mersey Street, Invercargill

SCC Smith Cranes and Construction Limited recognises safe and healthy work as a key part of the company’s business objectives and forms the basis for its core value of Safety First.

It is Smith Crane and Construction’s Policy to:

- Make sure each work task can be carried out safely when using the correct methods, providing the right support, and training.
- Implement processes and systems in line with Health and Safety at Work Act 2015 and other applicable health and safety regulations, codes of practice and aim to follow industry good practice guidelines and maintaining high standards.
- Apply safety measures that protect workers’ from work related injury and illness.
- Identify and focus our efforts on our most critical risks, both to health and safety
- Reduce our health and safety risks to as low as reasonably practicable.
- Continuously improve our processes and systems by reviewing what has worked and what has not and understand why.
- Consult with our people about how we can all do better.
- Make sure workers’ have the information, training, supervision, support and resources they need to achieve successful outcomes (recommended to change too 'results' in guide).
- Create an environment that is focused on improvement and not blame.
- Provide and support safe plant and structures.
- Make sure the safe use, handling and storage of plant, structures, and substances.
- Monitor the health of workers and the workplace conditions to prevent injury or illness.
- Consult, co-operate and co-ordinate activities with other PCBU’s where our duties overlap.
- Make sure our leaders visibly demonstrate their commitment to health and safety.
- Collect, verify, analyse, and present accurate and comprehensive information to evaluate our practices, focus improvement strategies and make informed decisions.
- Set objectives annually based on the key challenges we face as an organisation around our health and safety.

The Managing Director and Senior Leadership Team must:	The Officers (Managers) of the company must:	All Workers’ and Contractors must:
<ul style="list-style-type: none"> • Understand their duties under the HSWA 2015. • Understand the business’ risks. • Understand the legal duties of the PCBU under the HSWA 2015. • Make sure systems and resources are available and implemented to effectively manage risks and follow the law. • Make sure policies and procedures are reviewed at least annually. • Make sure important information about health and safety is accurately communicated. • Drive continuous improvement. 	<ul style="list-style-type: none"> • Understand they are responsible for the health and safety performance of their respective area, and make sure that: • H&S policies, procedures and responsibilities are effectively communicated with workers and understood by them. • Health and Safety policies and procedures are implemented within their respective area. • Workers are provided with information, training, supervision, and resources required to work safely. • Risks are identified and managed effectively. • Workers are actively supported in their safe and early return to work following injury or ill-health. • Explore ways to continuously improve the safety and health of workers. 	<ul style="list-style-type: none"> • Take reasonable care of their own health and safety and that of their colleagues. • Follow safe work procedures, instructions, and rules. • Participate in safety training. • Report any health and safety hazards. • Report all injuries and incidents. • Use safety equipment and personal protective equipment as instructed. • Actively give feedback on areas where we can improve our health and safety processes.

Safety is everyone's responsibility. No one in this organisation should feel compelled to work unsafely.


 Tim Smith
 Managing Director
 Smith Crane & Construction